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DIARY NOTES

25X1A

DD/S

8 June 1961

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1. [REDACTED] were up to see me on three matters:

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a. They feel strongly that they can reduce the [REDACTED] Station by only four people, rather than the twelve which EE Division is insisting upon. I told them that if they can defend this position I think that they should stick with it and that I would support them.

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b. I gave [REDACTED] my permission to introduce for Career Council consideration his problem that our Career Service be divided into a departmental service and a foreign field service.

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2. I met with [REDACTED] to talk about the Records Center at the [REDACTED] and the recommendation by [REDACTED] that we not microfilm any records. I told him that I had no intention of authorizing the additional construction for the storage of records and that I still felt that microfilming some of our records would be preferable to spending \$1/2 million for an addition to the Records Center. I said that it would appear to me that if the present trend continued we were going to have to choose one of these alternatives sometime in the future. I emphasized to Lou that I held him personally responsible to ensure that this problem was anticipated and that the action could be taken in an orderly way, rather than on some crash basis. I also asked him to submit periodic reports in the form of charts which would show me where he stood and what his projects were.

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3. I met with Messrs. Kirkpatrick, Echols, [REDACTED], Tietjen, [REDACTED] and Saunders for the second time to discuss some of the problems facing the Agency.

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a. Emmett has done considerable work toward the development of a "code of conduct" for the Agency. It was understood by everyone there that we could

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not do very much about inserting this in training courses and other places until it had been fully developed.

b. Mr. Kirkpatrick suggested that the Office of Personnel get in touch with the Contact Division to assist with our out-placement problems when we start separating people under our new procedures. This was agreed.

c. Kirk expressed his serious concern about his understanding that the "Black Coach Inn" was being organized primarily by Agency employees. He apparently has more reservations about the sponsorship of this Inn and anticipates problems, etc. I undertook to look into this with Shef Edwards to see whether it was appropriate for us to take any sort of position. Off hand, I don't see what we can do since this is merely a private organization.

d. I learned at this meeting that there is a group of people, who, being effected by our retirement policy, are organizing with the vowed purpose of appealing to the White House.

25X1A9a e. Mr. Kirkpatrick is very much concerned about the cost of living abroad for our people, particularly the entertainment allowances. I have asked [REDACTED] to look into this on a quiet basis and then report to me.

f. Mr. Kirkpatrick also mentioned that we might give some thought to some system of evaluating Station Chiefs which would ensure that their performance as managers was taken into consideration when their fitness reports were made out.

g. We agreed to meet again after the DD/S Luncheon on 19 July. Ed Saunders has two items which he wants to place on the agenda for this meeting. One is the PRC mechanism and the second, the organization of Special Projects.

DD/S:LKW:mam

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